ORDER FORM

Please photocopy for future use!

ONLINE
www.cosydirect.com

EMAIL
orders@cosydirect.com

TELEPHONE
01332 370152

FAX
01332 639924

POST
COSY, The Chocolate Factory,
Siddals Road, Derby, DE1 2QD

INVOICE DETAILS

Order Date _____ Order Number _____
Account Number _____
Establishment Type: Advisor ☐ Nursery ☐ Primary ☐
Private ☐ Other _____
Funding body (eg. L.A., Academy Trust) _____
Contact Name _____
Job Title _____
Establishment Name _____
Establishment Address _____
_____
Postcode _____ Tel _____
Email _____

DELIVERY ADDRESS

If different to invoice address:
Name _____
_____
Address _____
_____
_____
_____
Postcode _____
Tel _____
Special Delivery Instruction:

Code	Page No.	Quantity	Description	Unit Cost	Total Cost
			Why not use our website www.cosydirect.com		

Product Total	
P&P	
Sub Total	
VAT @ 20%	
TOTAL	

PAYMENT METHODS

- On Invoice
  For account holders (Payment terms are 30 days from invoice date. Existing credit account holders should quote account number)
- Debit / Credit Card (excl. Amex)
- Cheque (cheques payable to COSY)
- BACS

TERMS & CONDITIONS

- Errors and omissions excepted.
- Prices quoted in this catalogue exclude VAT. Where applicable VAT will be charged and shown on the invoice.
- The prices quoted will generally be valid until the end of December 2016. However, should circumstances dictate it, we reserve the right to amend them.
- All goods remain the property of cosy until paid for in full.
- If you are not happy with a product you may return it, in its original packaging and in a resaleable condition, for a refund. Please note that items with a may be subject to a restocking fee.
- Any problems with deliveries must be reported to us within 7 days of receipt please.
- Delivery notes signed as unchecked cannot be accepted as damaged or faulty.
- This does not affect your statutory rights. Please see our website www.cosydirect.com for our most up to date terms and conditions.

DELIVERY TIMES

Usually up to 3 weeks as we develop our army of small suppliers.
MADE TO ORDER Orders with the Made to Order icon will be 4-6 weeks delivery.

DELIVERY CHARGES

- Orders over £200 (ex VAT) - **FREE delivery**
- Orders under £200 (ex VAT) - £5.95 (+VAT)

Orders with heavy/bulky products will be subject to a one-off £12.50 carrier surcharge

- All deliveries are to ground floor pavement level.

These charges apply to UK mainland addresses excluding the Scottish Highlands. For deliveries to Scottish Highlands, Scottish Offshore Islands, The Isle of Man, Isle of Wight, NI, Eire, Channel Isles and other international destinations please ask for a quote before ordering.

No minimum order!